

MINUTES OF THE CRANE COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

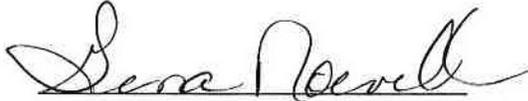
The Board of Directors of the Crane County Appraisal District met on Wednesday, March 1, 2023, at 1:30 p.m. in the Boardroom of the School Administration Building at 511 W. 8th St. Crane, TX.

Those attending were Gena Norvell – Chairman, Wanda Coburn – Vice Chairman, Emily Barton – Secretary/Treasurer and Judy Crumrine, David Whitaker - members. Others present were Byron Bitner - Chief Appraiser and Kelly Lee of the Appraisal District.

1. Gena Norvell called the meeting to order at 1:30 p.m.
2. Byron Bitner then presented to the Board all of the existing contracts that the Appraisal District currently has with Pritchard & Abbott, BIS Consulting, & Low, Swinney, Evans & James PLLC. Emily Barton made the motion to approve all existing contracts. Second by David Whitaker. Motion carried unanimously.
3. Emily Barton made the motion to approve the minutes from the December 7, 2022 meeting. Second by Judy Crumrine. Motion carried unanimously.
4. Emily Barton then presented the Treasurer's Report with a checking account balance of \$181,616.96 as of February 28, 2023. Judy Crumrine made the motion to approve the Treasurer's Report as presented. Second by Wanda Coburn. Motion carried unanimously.
5. The Board of Directors then reviewed all bill payments since the December 8, 2022 meeting. David Whitaker made the motion to approve all bill payments as presented since the December 8, 2022 meeting. Second by Emily Barton. Motion carried unanimously.
6. Byron Bitner then reviewed the quarterly changes with the Board from the end of the 4th quarter 2022 to the beginning of the 1st quarter 2023 with the Board of Directors.
7. Byron Bitner then discussed with the Board Sec. 6.06E of the Texas Property Tax Code regarding the late payment from Crane Memorial Hospital for the 1st quarter 2023 billing. After some discussion, the Board voted to assess a 5% penalty of the 1st quarter bill of \$10,633.35 which equals to \$531.67. Emily Barton made the motion

to assess a 5% penalty for late payment to Crane Memorial Hospital.
Second by Judy Crumrine. Motion carried.

8. There were no public comments.
9. Byron Bitner then updated the Board on the status of the 2022 Property Value Study for Crane ISD.
10. Emily Barton made the motion to adjourn the meeting at 1:49 p.m.
Second by Wanda Coburn. Motion carried unanimously.


Chairman/Vice Chairman

Secretary/Treasurer