

MINUTES OF THE CRANE COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

The Board of Directors of the Crane Co. Appraisal District met on Wednesday, December 09, 2020 at 1:30 p.m. in the workroom of the School Administration Building at 511 W. 8th St. Crane, TX.

Those attending were Wanda Coburn – Vice Chairman, Emily Barton - Secretary/Treasurer and Debby Cowden, Judy Crumrine - members. Others present were Byron Bitner - Chief Appraiser and Kelly Lee of the Appraisal District.

1. Byron Bitner called the meeting to order at 1:30 p.m.
2. Judy Crumrine made the motion to approve the minutes from the September 2, 2020 meeting. Second by Wanda Coburn. Motion carried unanimously.
3. Kelly Lee then presented the Treasurer's Report with a checking account balance of \$125,354.95. Judy Crumrine made the motion to approve the Treasurer's Report as presented. Second by Debby Cowden. Motion carried unanimously.
4. The Board of Directors then reviewed all bill payments from September 2, 2020 - December 08, 2020. Judy Crumrine made the motion to approve all bill payments as presented. Second by Wanda Coburn. Motion carried unanimously.
5. Judy Crumrine made the motion to re-appoint Sally Dodd to the Appraisal Review Board for the 2021 – 2022 term. Second by Emily Barton. Motion carried unanimously.
6. Wanda Coburn made the motion to hire Eckert & Company to do our annual audit year end 2020. Second by Emily Barton. Motion carried unanimously.
7. Byron Bitner then discussed with the Board the changes that needed to be made to the 2020 budget, to move \$850 from Supplies to Employee Fees and Dues, \$10.00 from Supplies to Evaluation Services, \$210 from Supplies to Other Professional Services and \$500 from Postage to Legal Services. After some discussion, Emily Barton made the motion to approve the line item changes as

presented. Second by Wanda Coburn. Motion carried unanimously.
(See Final Amended 2020 Budget Attached).

8. Byron Bitner then presented to the Board a list of Appraisal Roll 4th Quarter changes for their review.
9. There were no public comments.
10. Emily Barton made the motion to adjourn the meeting at 1:45 p.m.
Second by Judy Crumrine. Motion carried unanimously.

Chairman/Vice Chairman

Secretary/Treasurer