

MINUTES OF THE CRANE COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

The Board of Directors of the Crane Co. Appraisal District met on Wednesday, September 2, 2020 at 1:30 p.m. in the workroom of the School Administration Building at 511 W. 8th St. Crane, TX.

Those attending were Gena Norvell – Chairman, Wanda Coburn – Vice Chairman, Emily Barton - Secretary/Treasurer, Judy Crumrine and Debby Cowden - members. Others present Tyler Halfmann, Chippie Klein and Bryan Mathis all with Pritchard & Abbott. Byron Bitner - Chief Appraiser and Kelly Lee of the Appraisal District were also present.

1. Gena Norvell called the meeting to order at 1:30 p.m.
2. There were no public comments.
3. Emily Barton made the motion to approve the minutes from the June 3, 2020 meeting. Second by Wanda Coburn. Motion carried unanimously.
4. Emily Barton then presented the Treasurer's Report with a checking account balance of \$174,616.90. Judy Crumrine made the motion to approve the Treasurer's Report as presented. Second by Debby Cowden. Motion carried unanimously.
5. The Board of Directors then reviewed all bill payments from June 3, 2020 – August 31, 2020. Judy Crumrine made the motion to approve all bill payments as presented. Second by Emily Barton. Motion carried unanimously.
6. Gena Norvell then opened the Public Hearing on the 2021 proposed budget at 1:35 p.m.
7. After some discussion, Emily Barton then made the motion to approve the 2021 budget of \$376,170 as presented. Second by Judy Crumrine. Motion carried unanimously.
8. Gena Norvell then opened the Public Hearing for the 2021 – 2022 Biennial Re-Appraisal Plan at 1:45 p.m.
9. After some discussion Emily Barton made the motion to approve the 2021 – 2022 Biennial Re-Appraisal Plan as presented. Second by Judy Crumrine. Motion carried unanimously.

10. Byron Bitner then discussed with the Board the Appraisal District office hours and operation.
11. Byron Bitner then discussed with the Board the Employee Health Savings Plan and Dental Benefit Coverage for employees. After some discussion, Emily Barton made the motion to approve Dental Benefit Coverage for employees. Second by Wanda Coburn. Motion carried unanimously.
12. The BOD then reviewed the Quarterly changes per Sec. 25.25b.
13. Judy Crumrine made the motion to adjourn the meeting at 2:07 p.m. Second by Emily Barton. Motion carried unanimously.

Chairman/Vice Chairman

Secretary/Treasurer