

MINUTES OF THE CRANE COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

The Board of Directors of the Crane Co. Appraisal District met on Wednesday, March 4, 2020 at 1:30 p.m. in the workroom of the School Administration Building at 511 W. 8th St. Crane, TX.

Those attending were Gena Norvell – Chairman, Wanda Coburn – Vice Chairman, Emily Barton - Secretary/Treasurer and Debby Cowden, Judy Crumrine - members. Others present were Byron Bitner - Chief Appraiser and Kelly Lee of the Appraisal District.

1. Gena Norvell called the meeting to order at 1:30 p.m.
2. Nina Gothard administered the Oath of Office to all the Board of Directors that were present.
3. Emily Barton made the motion to keep the Board Officers the same as 2019. Second by Wanda Coburn. Motion carried unanimously.
4. Judy Crumrine made the motion to approve the minutes from the December 11, 2019 meeting. Second by Emily Barton. Motion carried unanimously.
5. Emily Barton then presented the Treasurer's Report with a checking account balance of \$160,205.50. Judy Crumrine made the motion to approve the Treasurer's Report as presented. Second by Debby Cowden. Motion carried unanimously.
6. The Board of Directors then reviewed all bill payments from December 11, 2019 – March 2, 2020. Emily Barton made the motion to approve all bill payments as presented. Second by Wanda Coburn. Motion carried unanimously.
7. Emily Barton made the motion to approve a resolution to authorize Byron and Kelly to file all Notices, instead of the Secretary of the Board as required by the property tax code. Second by Judy Crumrine. Motion carried unanimously.
8. Emily Barton made the motion to approve a resolution to waive the penalty and interest for a delinquent quarterly allocation payment by the Crane Water District for the 1st 2020 quarterly payment. Second by Debby Cowden. Motion carried unanimously.

9. Byron Bitner then presented the Board of Directors a list of Appraisal Roll quarterly changes for their review.
10. There were no public comments.
11. Judy Crumrine made the motion to adjourn the meeting at 1:51 p.m.
Second by Wanda Coburn. Motion carried unanimously.

Chairman/Vice Chairman

Secretary/Treasurer