

# MINUTES OF THE CRANE COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

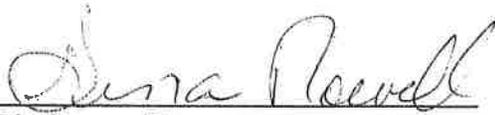
The Board of Directors of the Crane Co. Appraisal District met on Wednesday, June 12, 2019 at 1:30 p.m. in the workroom of the School Administration Building at 511 W. 8<sup>th</sup> St. Crane, TX.

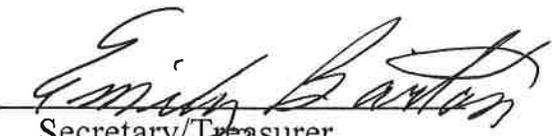
Those attending were Gena Norvell – Chairman, Wanda Coburn – Vice Chairman and Debby Cowden - member. Others present were Byron Bitner - Chief Appraiser and Kelly Lee of the Appraisal District.

1. Gena Norvell called the meeting to order at 1:30 p.m.
2. Wanda Coburn made the motion to approve the minutes from the February 27, 2019 meeting. Second by Debby Cowden. Motion carried unanimously.
3. Gena Norvell then presented the Treasurer's Report with a checking account balance of \$186,710.08 as of May 31, 2019. Debby Cowden made the motion to approve the Treasurer's Report as presented. Second by Wanda Coburn. Motion carried unanimously.
4. Byron Bitner then presented the Financial Audit year ending 2018 to the Board. After some discussion, Wanda Coburn made the motion to approve the Financial Audit year ending 2018 as presented. Second by Debby Cowden. Motion carried unanimously.
5. The Board of Directors then reviewed all bill payments from February 27, 2019 – June 12, 2019. Debby Cowden made the motion to approve all bill payments as presented. Second by Wanda Coburn. Motion carried unanimously.
6. Byron Bitner then discussed with the Board the 2 year extension with West Texas National Bank. After some discussion, Wanda Coburn made the motion to approve the 2 year extension for West Texas National Bank as presented. Second by Debby Cowden. Motion carried unanimously.
7. Byron Bitner then presented to the Board the changes made by the Chief Appraiser per Sec. 25.25b of the Texas Property Tax Code. Wanda Coburn made the motion to approve the changes made by the

Chief Appraiser per Sec. 25.25b of the Texas Property Tax Code.  
Second by Debby Cowden. Motion carried unanimously.

8. Byron Bitner then presented the Mass Appraisal Software contract for Pritchard & Abbott for January 1, 2020 – December 31, 2121. Debby Cowden made the motion to approve the Mass Appraisal Software contract from Pritchard & Abbott as presented. Second by Wanda Coburn. Motion carried unanimously.
9. Byron Bitner the presented the Board the Proposed Budget for 2020.
10. There were no public comments.
11. Wanda Coburn made the motion to adjourn the meeting at 1:50 p.m. Second by Debby Cowden. Motion carried unanimously.

  
Chairman/Vice Chairman

  
Secretary/Treasurer