

# MINUTES OF THE CRANE COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

The Board of Directors of the Crane Co. Appraisal District met on Wednesday, February 27, 2019 at 1:30 p.m. in the workroom of the School Administration Building at 511 W. 8<sup>th</sup> St. Crane, TX.

Those attending were Gena Norvell – Chairman, Wanda Coburn – Vice Chairman, Emily Barton - Secretary/Treasurer and Debby Cowden - member. Others present were Byron Bitner - Chief Appraiser and Kelly Lee of the Appraisal District.

1. Gena Norvell called the meeting to order at 1:34 p.m.
2. Emily Barton made the motion to approve the minutes from the December 12, 2018 meeting. Second by Wanda Coburn. Motion carried unanimously.
3. Emily Barton then presented the Treasurer's Report with a checking account balance of \$156,977.80. Wanda Coburn made the motion to approve the Treasurer's Report as presented. Second by Judy Crumrine. Motion carried unanimously.
4. The Board of Directors then reviewed all bill payments from January 1, 2019 – February 28, 2019. Emily Barton made the motion to approve all bill payments as presented. Second by Judy Crumrine. Motion carried unanimously.
5. Wanda Coburn made the motion to appoint Donna Vanderveer to the Appraisal Review Board for 2019 and Sally Dodd to the Appraisal Review Board for 2019/2020. Second by Emily Barton. Motion carried unanimously.
6. The Board then turned in their completed Chief Appraiser's evaluations.
7. Byron Bitner then discussed with the Board the results from the 2018 Property Value Study.
8. There were no public comments.

9. Emily Barton made the motion to adjourn the meeting at 1:44 p.m.  
Second by Judy Crumrine. Motion carried unanimously.

Lena Newell  
Chairman/Vice Chairman

Wanda Coburn  
Secretary/Treasurer  
Vice Chairman