

MINUTES OF THE CRANE COUNTY APPRAISAL REVIEW BOARD

The Appraisal Review Board members of the Crane County Appraisal District met in regular session on Wednesday, May 4, 2022, at 1:30 p.m. at the Crane ISD Administration Building, 511 W. 8th St., Crane, Texas.

Those attending were Tom Currie– Chairman, Pat Cadena – Secretary and Donna Vanderveer- member. Chief Appraiser Byron Bitner and Kelly Lee of the Crane County Appraisal District were also present.

The purpose of the meeting:

1. Tom Currie called the meeting to order at 1:37 p.m.
2. Kelly Lee administered the Oath of Office to Tom Currie and Donna Vanderveer.
3. There were no public comments.
4. The Hearing to Correct One-Third Over Appraisal Error for Arch Oil & Gas LLC was cancelled, due to the fact that Arch Oil & Gas withdrew their protest.
5. Pat Cadena made the motion to approve the minutes from the June 23, 2021 meeting. Second by Donna Vanderveer. Motion carried unanimously.
6. Donna Vanderveer made the motion to approve the Model Hearing Procedures for Appraisal Review Boards for Crane County. Second by Pat Cadena. Motion carried unanimously.
7. Byron Bitner presented the changes made for the previous quarter to the ARB per Sec. 25.25b of Texas Property Tax Code.
8. Byron Bitner then read a sworn statement releasing the 2022 Appraisal Records to the ARB.
9. Pat Cadena made the motion to recess the meeting at 2:29 p.m., to resume again on June 20, 2022. Second by Donna Vanderveer. Motion carried unanimously.

Chairman